



BA-PHALABORWA MUNICIPALITY

- Budget and Treasury -

Procurement and Stores

TO : Prospective Service Provider
FROM : SCM /STORES
DATE : 29/11/2018
ENQUIRIES : STORES
TELEPHONE : 015 780 6379/6362/61
REF : 128080

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than 11/12/2018 at 15H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
	MIMECAST S1		
	Mimecast S1 mail security for 250 users		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate or sworn affidavit
- Fill in and Return the Declaration of Interest Form (MBD4 Form) obtainable from our website.
- Centralised Suppliers Database printout (summary report)